

The GEORGE J. RYAN Middle School 216 Queens
SUMMER REGISTRATION for ZONED STUDENTS
Monday, August 31st –Wednesday, September 2nd.
STARTING @ 8:00AM

Numbers will be handed out starting on Monday in order of arrival
Processing 25 applicants each day

(If you can be seen before your assigned day, we'll contact you to come in earlier.)

You will only be seen if you meet Requirements 1-6!!!

1. Birth Certificate or Passport (Original)
2. Immunization Records (if not in English, must be TRANSLATED)
3. Latest Report Card/Transcript (if not in English, must be TRANSLATED to show grade)
4. Individualized Education Program (IEP) and/or 504 Accommodation Plan (if applicable and available)
5. Required Proof of NYC Residency {any 2 (two) of the following}.
 - UTILITY BILL (gas or electric) for the residence issued by
 - Con Ed
 - National Grid
 - LIPA**(Must be dated within the past 60 days)**
 - WATER BILL for the residence **(Must be dated within the past 90 days)**
 - Notarized ORIGINAL LEASE AGREEMENT, DEED, OR MORTGAGE STATEMENT for the residence
 - CURRENT PROPERTY TAX BILL –for the residence
 - OFFICIAL RENT RECEIPT which includes the residence **(Must be dated within the past 60 days)**
 - OFFICIAL PAYROLL DOCUMENT from an employer issued **within the past 60 days** such as paystub with home address, a form submitted for tax withholding purposes or payroll receipt. (a letter on the employer's letterhead is not adequate)
 - CABLE BILL **(Must be dated within the past 60 days)**
 - Official NYS Driver's License or Learner's Permit which has not expired
 - VOTER REGISTRATION DOCUMENT
 - State, city or other government issued identification (including IDNYC CARD) unexpired with address
 - DOCUMENT OR LETTER from a FEDERAL, STATE or LOCAL GOVERNMENT AGENCY indicating the resident's name and address (example : document from IRS, City Housing Authority, or ACS **(Must be dated within the past 60 days)**)

**** If you are not the Lease Holder of the residence, you must submit a Residency Affidavit along with 2 proofs of residency in the Lease Holders name.**

6. The Child MUST be with you to Register

Thank you.