

**GEORGE J. RYAN Middle School 216 Queens**  
**SUMMER REGISTRATION for ZONED STUDENTS**  
**Monday, August 27<sup>th</sup> –Wednesday, August 29<sup>th</sup>**  
**STARTING @ 8:00AM**

**Numbers will be handed out starting on Monday in order of arrival**  
**Processing 20 applicants each day**

(If you can be seen before your assigned day, we'll contact you to come in earlier.)

**You will only be seen if you meet Requirements 1-6!!!**

1. Birth Certificate or Passport (Original)
2. Immunization Records (if not in English, must be TRANSLATED)
3. Latest Report Card/Transcript (if not in English, must be TRANSLATED to show grade)
4. Individualized Education Program (IEP) and/or 504 Accommodation Plan (if applicable and available)
5. Required Proof of NYC Residency {any 2 (two) of the following}.
  - UTILITY BILL (gas or electric) for the residence issued by
    - Con Ed
    - National Grid
    - LIPA**(Must be dated within the past 60 days)**
  - WATER BILL for the residence **(Must be dated within the past 90 days)**
  - Notarized ORIGINAL LEASE AGREEMENT, DEED, OR MORTGAGE STATEMENT for the residence
  - CURRENT PROPERTY TAX BILL –for the residence
  - OFFICIAL RENT RECEIPT which includes the residence **(Must be dated within the past 60 days)**
  - OFFICIAL PAYROLL DOCUMENT from an employer issued **within the past 60 days** such as paystub with home address, a form submitted for tax withholding purposes or payroll receipt. (a letter on the employer's letterhead is not adequate)
  - CABLE BILL **(Must be dated within the past 60 days)**
  - Official NYS Driver's License or Learner's Permit which has not expired
  - VOTER REGISTRATION DOCUMENT
  - State, city or other government issued identification (including IDNYC CARD) unexpired with address
  - DOCUMENT OR LETTER from a FEDERAL, STATE or LOCAL GOVERNMENT AGENCY indicating the resident's name and address (example : document from IRS, City Housing Authority, or ACS **(Must be dated within the past 60 days)**)

**\*\* If you are not the Lease Holder of the residence, you must submit a Residency Affidavit along with 2 proofs of residency in Lease Holders name.**

6. The Child MUST be with you to Register

Thank you.